



City of Elmhurst

Employment Opportunity

CIVIL ENGINEERING INTERN

Position Summary

Performs technical and administrative duties in support of the Engineering Division of the Public Works Department. Responsibilities include assisting Civil Engineers during the summer months with public works projects. Duties include: construction inspection and project design work, surveying, gathering schematic information, and performing other duties as assigned by the City Engineer.

Qualifications

Current enrollment in a civil engineering, engineering technology, construction management, or related bachelor's degree program.

Working familiarity with the basic practices and principles of civil engineering and construction.

Prior surveying experience is preferred.

Ability to apply mathematical concepts to practical situations.

Excellent communication and collaborative skills.

Ability to deal tactfully with staff, the public, and consultants.

Possession of a valid Illinois driver's license.

Salary: \$15.00/hr. Position is a temporary seasonal position (approximately May-August).

Typical Hours: 40 hours per week Monday-Friday. Additional overtime hours may be available.

An internship with the City of Elmhurst offers diverse experiences working in a municipal setting. Interns are exposed to a variety of projects and assignments involving problem solving and solutions. Interested candidates should apply in early 2019 to <https://goo.gl/H3gkq3>.

Offers of employment are subject to successful completion of a background check, drug screen, and physical.

The City provides equal opportunity and offers reasonable accommodations in all programs and employment.