



**ENVIRONMENTAL &  
WATER RESOURCES  
INSTITUTE**

## **Chicago Chapter**

### **MEETING MINUTES January 11, 2011**

#### **Attendees**

Heather Henneman, Chair	
Arun Heer, Vice Chair	USACE
Sandy Homola, Treasurer	Teng
Gary Paradoski, Secretary	Applied Ecological Services
Katie Owens	USEPA
Jeff Williams	Hanson
Robert McHugh	Collins Engineers
Katie Kukielka	AECOM
Thera Baldauf	MWH
Don Oliphant	CBBEL
Megan Elberts	CMAP
Kallan Mrozek	USACE
Kevin Koning	AECOM

1. **Call to Order** Meeting opened at 5:41 pm with introductions
2. **Previous Meeting Minutes** Minutes approved
3. **Treasurer's Report – Sandy Homola** November/December \$11k revenue from seminar fees, nothing outstanding, treasurer's report approved
  - 3.1. Changing bank accounts
    - US Bank very inconvenient. Chase and City Banks offer small biz checking accounts – will we qualify as a non-profit? Monthly fee waived with monthly balance of \$5k, free 200+ transactions/month., nominal fee for depositing more than \$10k/month. Sandy will follow up considering our non-profit status. Arun can close US Bank account. Name change can be rectified with bank change. Need EWRI Articles of Incorporation to open new account.
  - 3.2. 2010-2011 budget
    - Doing more email advertising than in the ASCE newsletter. Projecting a \$3,800 loss but income is conservatively projected. Need to keep an eye on donations this year if income is low. Also need to create profit goal for each course/seminar. Maybe increase the Holiday Dinner fee slightly next year? The bulk of the focus should be on increasing seminar income which might mean cancelling seminars that are not profitable. Sandy will present budget updates throughout the year so it can be monitored. EWRI Memo of Understanding offers grants to chapters. Do profitable years coincide with license renewal years? It also depends on types of courses and the economy. 2011 budget approved.

#### **4. Subcommittee Report**

##### 4.1. Student Outreach/Scholarship Committee - Katie Kukielka

- Don, Megan, Katie Owens, Kallan, and Jeff volunteered to judge scholarship applications. Posted on the ASCE web site, deadline March 18<sup>th</sup>, awards presented at April 6<sup>th</sup> dinner. Sent application to Northwestern, UIC, IIT. Need to clarify to students for better/faster response. Maybe have professors recommend students? Open to ideas to increase response.

#### **5. Standing Reports**

##### 5.1. EE&WR Web Page - Pat Lach

- Update with EWRI logo

##### 5.2. EE&WR Google Calendar – Don Oliphant

- Add scholarship deadline to calendar

#### **6. Old Business**

##### 6.1 Adopt a Highway – Tatiana Papakos - tabled

##### 6.2 EWRI Chapter/Membership – Heather Henneman

- Received notice officially Chicago EWRI Chapter. Offered to have a director come to Chicago to meet with us. EE&WR Bylaws are outdated so good time to update them according to framework on EWRI website. Officers will review and present them to members. Additional EWRI info on the web.

##### 6.3 Article for December Newsletter – Kallan and Arun

- Great feedback. Thanks to Kallan and Arun

##### 6.4 I AFSM BMP and Soil Erosion Seminar – Graig Neville - tabled

##### 6.5 Holiday Party – Gary

- 48 signed up, 35 final count with cancellations and a few no-shows

#### **7. Seminars and Courses**

##### 7.1 Geo-RAS Course – Arun Heer

- Arun presented a budget. 2 day course held at MWH, \$8k instructor fee, break even at 10 attendees, approx. \$850 per person. 5 copies of ArcGIS on hand. What are payment logistics to USACE? Kallan will research specifics. Need 1 month lead time. Push back RAS Mapper course until it's officially released. Advertise instructor as "HEC professional."

##### 7.2 SWCD Urban Manual Update – Matt Bardol – tabled

##### 7.3 Liquid Assets – Graig Neville/Katie Owens – tabled

##### 7.4 Sustainability Series – Katie Owens and Gary Paradoski – no updates

##### 7.5 IAFSM Joint IDNR-OWR Permitting Seminar – Pat Lach – tabled

##### 7.6 HEC-RAS Advanced/Unsteady – Jeff Williams – no updates. Kallan Mrozek volunteered to help Jeff prepare this course

##### 7.7 History of the Chicago River Seminar – Don Oliphant

- No response from instructor, remove from agenda

##### 7.8 Compost Seminar – Katie Owens - tabled

##### 7.9 Taste of Chicago Outreach – remove from agenda

##### 7.10 CPESC Training Course – Don Oliphant/Thera Baldauf

- 46 registered. Original instructor cancelled yesterday but Don got another instructor lined up. Thanks Don.

## **8. New Business**

8.1 2011 Budget - approved

8.2 Annual Action Schedule

- Based upon IL Section, includes activities throughout the year. Should help increase registration for seminars and help budgeting. Officers will review and it will get fleshed out throughout the year.

8.3 CMAP Regional Flooding and Stormwater Management Event

- January 27<sup>th</sup>. Darren Olson will represent ASCE.

8.4 Annual President-Elect Spring Dinner

- April 6<sup>th</sup> at Maggiano's downtown (earlier than usual this year)

8.5 IL Section Meeting

- National increasing push for member political involvement and pro-active involvement regarding infrastructure legislation. Also encouraging members to make themselves more publicly visible to promote engineering. Engineers Without Borders fundraiser on February 2<sup>nd</sup> at Carlucci's Restaurant in Downers Grove.

8.6 2011 Future Cities Competition

- January 29<sup>th</sup> (changed from January 22<sup>nd</sup>). Arun Heer, Don Oliphant, Jeff Williams, and Catherine Hurley volunteered to help with judging.

**9. Adjourn** 6:44 pm.